



## ***Design / Sales Co-ordinator***

*Digimax Printing, 19 Juliet St, Mackay, QLD*

Digimax Printing are seeking an experienced Graphic Designer / Internal Sales person for an immediate start in our busy Printing and Sign Company in Mackay.

The successful applicant will be able to demonstrate both the ability to design volume amounts at a fast turnaround, whilst producing high quality work at a professional standard. You will need to be able to think on your feet, be creative and also work to a variety of deadlines. The successful candidate will also need to display experience and skill in dealing with Clients, both over the phone, via email and face-to-face.

### **Duties:**

Prepress duties including Preflight supplied files ready for Print.

Undertake all aspects of Design: Including Artwork, Proofs, and Outputting Files for Print and Press.

Undertake all aspects of Sales when required: Including Consultation, Quoting, Customer Enquiries and Scheduling jobs with the Print Operator / Operations Manager.

Overseeing our Junior Designer, and offering Guidance when required.

### **Skills:**

Creative Flair is essential.

Proficient in all aspects of Adobe Creative Suite with advanced knowledge in Illustrator / Indesign.

High Level of Customer Service / People Skills.

Knowledge of PDF Snake and Pitstop will be advantageous.

Experience in Designing and outputting files for Vehicle and Building Signage will be highly regarded.

Previous experience working at Wide Format Printer / Signwriting Company will be preferred.

The successful candidate will be offered a competitive package of **\$40,000 - \$60,000 p.a depending on skills and experience**, and have the opportunity to work in a great team and social work environment.

Please email Resume, with a Portfolio / couple of examples of work to [letitia@digimaxprinting.com.au](mailto:letitia@digimaxprinting.com.au) or phone 0403 586 177 for a confidential discussion. **Applications close 22nd December 2011.**